



भा. कृ. अनु. परिषद – केन्द्रीय उपोष्ण बागवानी संस्थान
रहमानखेड़ा, डाकघर काकोरी, लखनऊ – 226 101 (भारत)
ICAR - CENTRAL INSTITUTE FOR SUBTROPICAL HORTICULTURE
Rehmankhhera, P.O. Kakori Lucknow 226 101 (India)
Phone (O) 2841022, 2841023, 2841024; Fax 0522-2841025
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Advt. No. 1-6(12)/94-Estt./2016 - Administrative

Applications are hereby invited for filling up the post of Steno Gr. III in Pay Band-1, Rs. 5200-20200 + 2400 GP at ICAR - Central Institute for Subtropical Horticulture, Rehmankhhera, (under the administrative control of the Indian Council of Agricultural Research, Krishi Bhawan, New Delhi). The interested candidates can access these details at the Institute Web site i.e. www.cish.res.in. The last date of receiving of the applications are within 30 days from the date of publication of advertisement notice in the Employment News. The application of candidates applying from Assam, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladhak Division of J&K State, Lahul & Spiti Distt. and Pangi sub Division of Chamba Distt. of HP and Andmans Nikobar Island and Lakshadweep, may reach within 45 days from the publication of the notice.

Sd/
Administrative Officer



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-Advt. No. 1-6(12)/94-Estt./2016 - Administrativeø

Director, ICAR - Central Institute for Subtropical Horticulture, Rehmankhara, invites applications from the Indian Citizen to fill up the following Administrative post at ICAR - Central Institute for Subtropical Horticulture, Rehmankhara, P.O. Kakori Lucknow 6 226 101, under the administrative control of the Indian Council of Agricultural Research, Krishi Bhawan, New Delhi. The post is non-government but pensionable under the -New Pension Schemeø as formulated by the Government of India. Person appointed against the post will be entitled for HRA and other benefits as per Govt. of India Rules. The details of the post are as under :

Sl. No.	Name of Post	No. of Vacancies	Scale of Pay	Qualification
1	Steno Gr. III	01 (Unreserved)	PB-1, Rs. 5200-20200 + 2400 GP	Educational 6 12 th Class pass or equivalent from a recognized Board or University. <u>Professional efficiency</u> The candidates will be given on dictation test in English or in Hindi at 80 w.p.m. for 10 minutes. The candidates who opt to take the test in English will be required to transcribe the matter in 50 minutes on computer and the candidates who opt to take the test in Hindi will be required to transcribe the matter 65 minutes on computer.

General Instructions for the candidates:

1. The crucial date for determining the age limit of candidates will be the date of publication of advertisement notice in the Employment News. Age limit: 18-27 years. The upper age is relaxable for SC/ST/OBC/PWD/Ex-servicement as per the GOI rules. The upper age is also relaxable up to 45 years in the case of serving regular employees of ICAR in the administrative (ministerial) category.

2. Post is Non-government under I.C.A.R but pensionable as per the New Pension Scheme introduced by Govt. of India w.e.f. 01.01.2004.
4. The post is temporary, but likely to continue.

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5. No candidate will be paid TA for attending the written examination/selection test.
6. Canvassing in any form will be treated as disqualification.
7. Candidates are required to necessarily enclosed self attested copies in support of i) Date of Birth, ii) Educational qualifications, iii) SC/ST/OBC certificate, as prescribed by GOI norms etc. alongwith their application. Such applications which do not have required self attested copies of certificates will be rejected.
8. The department will not be responsible for late or non-receipt of applications due to postal delay/other reasons.
9. **The envelope containing application should be superscribed as "APPLICATION FOR THE POST OF _____ at _____."**
10. At present, the place of posting is as indicated in the advertisement. However, the person selected are liable to be transferred anywhere in India under CISH/ICAR.
11. The Director, ICAR - Central Institute for Subtropical Horticulture, Rehmankhera reserves the right either *to fill up the posts or reject without assigning any reasons thereof.*
12. The candidates applying for the post are required to deposit application processing fee in shape of D.D. amounting to Rs. 200/- (Rupees two hundred) only in favor of ICAR-Unit ó CISH, Rehmankhera, in absence of which, the application will not be entertained. However, candidates belonging to SC, ST, PH category and women are exempted from the said application processing fee.
13. The applications of in-service candidates who fulfill the requisite eligibility criteria and can be relieved immediately in the event of their selection, may kindly be forwarded in the prescribed Proforma through proper channel within prescribed time limit, along with copies of their up-to-date APAR dossiers of last five years. A certificate to the effect that no disciplinary/vigilance case is pending and/or being contemplated against the candidate may also be furnished by the institution while forwarding the application. The in-service candidates may send their advance copy of application directly and original application may be routed through the present employer. The application(s) of such employees will be considered only after receipt of applications through proper channel.
14. The applications without signature/not filled properly and without photograph etc. will not be accepted and no correspondence in this regard will be entertained. They will have to submit self-attested photocopies of educational qualifications with the application. The decision of the Director, ICAR-CISH, Rehmankhera in case of any dispute with regard to acceptance/rejection of any application will be final.
15. The interested and eligible candidates may submit their applications in the prescribed proforma in English/Hindi only to **Administrative Officer, ICAR - Central Institute for Subtropical Horticulture, Rehmankhera, P.O. Kakori Lucknow – 226 101 which should reach to him positively within 30 days from the date of publication to his notice in the Employment News.** The application of candidates applying from Assam, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladhak Division of J&K State, Lahul & Spiti Distt. and Pangi sub Division

of Chamba Distt. of HP and Andaman Nikobar Island and Lakshadweep, may reach within 45 days from the publication of notice.

Sd-

Administrative Officer

Fax No. 0522 -2841025.

Tel. NO. 0522 6 2841022, 2 841023, 2841024

13	Experience (particulars of all previous and present employment) if any				
	Name of the Organization With address	Post/ position held	Period	Emoluments	Remarks
14	Whether any of your relative is working in Indian Council of Agricultural Research, New Delhi/CISH, Rehmankhera, if yes clearly state the Name, Designation of your relative and your relation with him/her				
15	Whether DD of application processing fee is enclosed or not, if yes, please give		DD NO.	Date	Amount

DECLARATION

I hereby declare that the information/statement made in this application are true, complete and correct to the best of my knowledge and belief and nothing has been concealed. In the event of any information/statement being found false and incorrect, my candidature will be cancelled/any other action as deemed fit may be taken by the Director, ICAR- CISH, Rehmankhera against me.

Signature of the applicant

Name:

Date:

Place: