



भा.कृ.अनु.प.-केन्द्रीय उपोष्ण बागवानी संस्थान
रहमानखेड़ा, डाकघर काकोरी, लखनऊ-226 101 (भारत)
ICAR-Central Institute for Subtropical Horticulture
Rehmankhhera, P.O. Kakori, Lucknow - 226 101 (India)



F.No. 1-1(117)/Estt.

Dated: 16 01.2021

NOTICE

Applications are invited for the post as indicated below latest by 26.01.2021 (05.00 p.m.).
On the basis of receipt of applications, selection procedure/ date of interview, etc will be intimated through CISH website (www.cish.res.in) only.

S.No.	Project Name	Name of position & no.	Age	Emoluments	Essential Qualification	Desirable
1.	Institute Fund PME- Job Description: Execution of photography work related to and capturing video footage of events/scientific material.	Young Professional-I (One post) Duration: One Year (likely to be extended as per ICAR norms)	21 to 45 years	Rs. 25,000 per month (Fixed)	Graduate in Science or Candidate having Diploma certificate /Experience in Mass Communication will be preferred.	-
2.	Institute Fund A&A Job Description: Working in ERP Management, PFMS, E-Office & Gem Portal	Young Professional-II (IT) (One post) Duration: One Year (likely to be extended as per ICAR norms)	21 to 45 years	Rs. 35,000 per month (Fixed)	Graduates with at least 60% marks in Computer Application/Information Technology /Computer Science with one year experience in the relevant field. Or Masters in Computer Application/ Information Technology/Computer Science	-
3.	Institute Fund AKMU Job Description: Execution and support in E- Office module, training of E-Office users, organizing e-meetings and webinars and other related works	Young Professional-II (IT) (One post) Duration: One Year (likely to be extended as per ICAR norms)	21 to 45 years	Rs. 35,000 per month (Fixed)	Graduates with at least 60% marks in Computer Application /Information Technology with one year experience in the relevant field. Or Masters in Computer Application/ Information Technology/Computer Science.	Working experience of E-Office, working and organizing e-meetings/we binars

Note : Age will be calculated as on the date of interview. Relaxation of age admissible for SC/ST/ OBC candidates as per Govt. of India /ICAR rules.

1. **The applicant must fill the details/bio-data in the prescribed format (attached) only, available on Institute's website.**
2. For sr. no. 1 Applicant may send their application latest by 26.01.2021 on E-mail: pmeu.cish@icar.gov.in & for any clarification may contact Dr. Maneesh Mishra, Pr. Scientist on his Mob. No. 9794289832 during office hours.
3. For sr. no. 2 Applicant may send their application latest by 26.01.2021 on E-mail: saocish@gmail.com & for any clarification may contact Sh. Rahul Bhat, Assistant Administrative Officer on his Mob. No. 9452390877 during office hours.
4. For sr. no. 3 Applicant may send their application latest by 26.01.2021 on E-mail: AKMU.CISH@icar.gov.in & for any clarification may contact Dr. Ashish Yadav, Pr. Scientist on his Mob. No. 8900405154 during office hours.
5. All the original certificates, supporting educational qualifications and experience. Photocopies of certificates, a latest passport size photograph will be required at the time of joining.
6. The above mentioned position is purely on contract basis and co-terminus .
7. The Person recruited will not have any claims for absorption in any capacity in CISH/ICAR
8. No TA/DA will be paid to candidate for attending the interview.
9. Canvassing in any form will disqualify the candidature.
10. In any case, the decision of the Director will be final and binding in all respects.
11. Only the short listed candidate will be called for interview

Note: The advertisement is also available at the Institute Website: www.cish.res.in

Assistant Admn. Officer

ICAR - CENTRAL INSTITUTE FOR SUBTROPICAL HORTICULTURE
REHMANKHERA, KAKORI-226101, LUCKNOW

Name of the project: _____

Name of the Post: _____

Post Code: _____

1. Name of the Candidate

:(IN BLOCK LETTERS)

2. Father's/Husband Name :
3. Sex :
4. Date of Birth
(Please attach documentary proof) :
5. Age :Year.....Month.....Days
6. Marital Status :
7. Permanent Home Address :
8. Correspondence Address :
9. Telephone/Mobile No. :
10. Email :
11. Whether SC/ST/OBC (Documentary evidence to be attached)
12. Nationality :
13. Educational Qualifications/Technical Qualification (Please attach photocopy of related certificates) starting from Matriculation/10th & onwards:

S.No.	Name of the Examination Passed	Subject/Stream	Name of Board/ University	Year of passing	% of Marks /GP /Division
1	2	3	4	5	6
1.	High School				
2.	Intermediate (10+2)				
3.	Graduation				
4.	Post-Graduation				

6.	NET Certificate				
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14. Details of Desirable Qualification, if any:

Sl. No.	Qualification acquired	Name of Institute/ University	Year of acquiring	Remarks
1	2	3	4	5

15. Details of experience, if any :
(Please attach Documentary proof)

S.No.	Name of the Organization	Post/position held	Period	Emoluments	Remarks
1	2	3	4	5	6

16. Detail of Publications:

Any other details:

Declaration

I hereby declare that all the statements made above are true, complete and correct to the best of my knowledge and belief.

I also declare that:

- (i) I have never been punished or debarred from appointment under Govt. (Central/State)/ Autonomous organization/ ICAR
- (ii) I have not been convicted by a Court of Law for any offence.

I understand and agree that in the event of any information being found false/ incorrect/ incomplete or ineligible being detected at any time before or after the selection/ examination/ interview, action may be taken against me and I shall be bound by the decision of the employer.

Place:

Date:

Signature of the Applicant:.....