



भा.कृ.अन.प.-केन्द्रीय उपोष्ण बागवानी संस्थान
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F.No. 1-1(137)/Estt/Vol. III

Dated : 01.11.2019

To

1. The Directors/Project Directors/Zonal Coordinators of All ICAR Institutes/PDs/Research Centers
2. The Director of ATARIs.

Sub: Filling up the Administrative posts/Technical posts and Skilled Supporting Staff on Permanent Transfer/absorption basis (only from KVK Staff under administrative control and funded by ICAR) at ICAR-CISH, Krishi Vigyan Kendra at Malda (West Bengal)-reg.

Sir/Madam,

It is proposed to fill up the following vacant posts under administrative category/Technical Category/Skilled Supporting Staff category on transfer on permanent absorption basis (only from KVK employees under administrative control and funded by ICAR) at ICAR-CISH, K.V.K.(additional), Malda. The particulars of posts/eligibility etc. are detailed below:

Sl. No	Name of the post	No. of vacancy	Pay Level	Eligibility	Place of posting
I. Administrative category					
1.	Assistant	01 (UR)	Level - 6	Persons holding analogous post i.e Assistant on substantive basis in the level-6 in ICAR with regular 5 years service in the grade of Assistant.	KVK Malda (West Bengal)
2.	Stenographer Grade-III	01 (UR)	Level-4	Persons holding analogous post i.e Stenographer Grade-III on substantive basis in the level-4 in ICAR with regular 5 years service in the grade of Stenographer Grade-III .	KVK Malda (West Bengal)
3.	Skilled Supporting Staff	02 (UR)	Level-1	Persons holding analogous post i.e SSS on substantive basis in the level-1 with regular 5 years service in the grade.	KVK Malda (West Bengal)
II. Technical Category					
4.	Farm Manager/T-4	01 (UR)	Level-6	Officials appointed by Direct Recruitment in T-4, but subsequently promoted to higher grades on five yearly assessment basis will also be considered against T-4 vacancy.	KVK Malda (West Bengal)

5.	Programme Assistant (Computer)/T-4	01 (UR)	Level-6	Officials appointed by Direct Recruitment in T-4, but subsequently promoted to higher grades on five yearly assessment basis will also be considered against T-4 vacancy.	KVK Malda (West Bengal)
6.	Programme Assistant (Lab Technician)/T-4	01 (UR)	Level-6	Officials appointed by Direct Recruitment in T-4, but subsequently promoted to higher grades on five yearly assessment basis will also be considered against T-4 vacancy.	KVK Malda (West Bengal)
7.	Driver (T-1)	02 (UR)	Level-3	Officials appointed by Direct Recruitment in Driver, but subsequently promoted to higher grades on five yearly assessment basis will also be considered against Driver vacancy.	KVK Malda (West Bengal)

As regard Sl. No. 1, 2 & 3 (Administrative Category) the guidelines & Service conditions shall be governed strictly as per ICAR letter no. 33-8/2016-Estt. I dated 15/19.09.2016.

Similarly, for Sl. No. 4, 5, 6 & 7 (Tech. Category), transfer & service condition shall be governed strictly as per ICAR letter F.Nos. 19(01)2002-Estt. IV dated 26.08.2016 and 29.08.2017.

It is requested that the vacancy may be circulated among the eligible and desirous employees working on regular/permanent basis at Krishi Vigyan Kendra under direct administrative control and funding by ICAR who wish to be transferred. The applications of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the proforma to the undersigned along with the attested copies of APAR for the last 5 years as well as vigilance clearance certificate so as to reach this Office on or before 30.11.2019. A certificate to the effect that 'No disciplinary cases is either pending or being contemplated against the candidate' may also be furnished while forwarding the application through proper channel.

Incomplete applications or those received after due date and/or without CR dossiers /Vigilance clearance certificate will not be considered.

Encl. As above

Yours faithfully,

01-11-2019

Assistant Administrative Officer

Copy for information & necessary action :

1. The Director (Hort. Sci.), ICAR, Krishi Anusandhan Bhawan-II, Pusa, New Delhi - 110 012.
2. The Under Secretary (Admn.) ICAR, Krishi Bhawan, New Delhi - 110 012.
3. The Under Secretary (TS) ICAR, Krishi Bhawan, New Delhi - 110 012.
4. The U.S. (Agriculture Extn.), ICAR, KAB II, Pusa, New Delhi - 110 012.
5. Incharge AKMU, ICAR-CISH to upload on Institutes Website.
6. PS to Director, ICAR-CISH, Lucknow

PROFORMA

1.	Name of the candidates (In Block Letters)	:	
2.	Name of the Institute where the candidate is working	:	
3.	(a) Postal Address	:	
	(b) Mobile No.	:	
	(c) E-Mail id	:	
4.	(a) Date of initial appointment on DR	:	
	(b) Name of the DR post & pay scale	:	
	(c) Functional Group	:	
	(d) Present Post & Pay Scale	:	
5.	Date of Birth	:	
6.	Sex (M/F)	:	
7.	Whether belongs to SC/ST/OBC, (attach the self attested copy of the certificate in case SC/ST/OBC)	:	

8. Educational Qualification given details of examination passed as Matriculate and onwards:

Examination passed	Board/University	Year of passing	Subjects	% of Marks

9. Details of Technical/other qualification, if any:.....

10. Service Details:

Name of the Institute	Post Held	Scale of pay	Period		Nature of duties performed

I do hereby declare and certify that the information furnished above is correct and true to the best of my knowledge and belief.

Signature of the candidate

Certified that the above information furnished by the candidate has been verified with the service records and found correct.

Signature of Authorized Signatory with Stamp